

**OFFICE OF THE MEDICAL SUPERINTENDENT PT. B.D.SHARMA PGIMS, ROHTAK**

No. PGIMS/Cell-III/19/1585

Dated: 03-05-2019



To

Prof I/c IT & Telemedicine  
PGIMS, Rohtak.

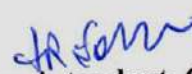
**SUB: Regarding the implementation of pro-active disclosure of section 4 of RTI Act 2005.**

With Reference to subject cite above, a meeting was held on 03.04.2019 at 11:00 AM in the committee room of Director Office under the chairmanship of Dr. Sarita Magu, Dean, PGIMS, Rohtak. Dr. Sarita Magu, Dean advised that every branch have to send details after taking approval of Director, PGIMS, Rohtak, to the Professor In charge Telemedicine, as soft and hard copy.

The details related to Cell-III branch along with the photocopy of the noting approved by the Director, PGIMS, Rohtak are as under:-

1. The Cell-III branch is working under supervision of DMS I/c outsource services under overall supervision of Medical Superintendent and is located in "A" block, O/o Medical Superintendent.
2. The Superintendent C-III is designated as PIO of the branch.
3. The branch deals with the establishment work related to outsource services hired under Outsource Policy Part-I.
4. The outsource services dealt by the Cell-III branch are as under:-
  - a. Bearer Services Hospital Area.
  - b. Sanitation Services Hospital Area.
  - c. Security Services, UHS, Rohtak.
  - d. Laundry Services.
  - e. Outsource services related to Common Bio-Medical Waste Treatment Facility (CBMWTF).
  - f. Drug Distribution Services and Hospital Management Information Services (HMIS) etc.
5. The branch deals with the tendering of above cited services, finalization of the tendering process and processing of their wages bill and other related issues etc.

Encl: As above


  
Superintendent, Cell-III  
PGIMS, Rohtak

No. PGIMS/Cell-III/19/

Dated: - - -

A copy of above is forwarded to the following for information & necessary action please: -

1. DMS I/c Cell-I, PGIMS, Rohtak w.r.t your office letter No. PGIMS/Cell-I/19/2393 dated 11.04.2019.
2. P.A. to Medical Superintendent for kind information of Medical Superintendent.

  
Superintendent, Cell-III  
PGIMS, Rohtak