

Serial No. _____

Committee: _____

Date: _____

Pt. B. D. Sharma University of Health Sciences, RohtakWebsite: www.uhsr.ac.in

Advt. No. UHSR/Rectt./07/2018

Date of Publication: 18th October, 2018

Closing date for submission of online applications:

12th November, 2018**Scrutiny Format for the post of Data Entry Operator(DEO)**

1) Name of Candidate _____ S/D/W/o _____

2) Category claimed in Application Form _____ 3) Fee Status _____

4) Roll No. _____ (5) Application ID: _____

6) Email ID _____ (7) Mobile No. _____

Sr. No.	Qualification	Yes/No	Documents/certificate attached					
			Date of issuing	Issuing Authority	Document Serial No.			
1	Matriculation from a recognized board (DOB : _____)							
2	Hindi/Sanskrit upto Matriculation, as one of the subject.		XXXXXXXXXXXXX					
3	Age: 18-42 Years (Relaxation in upper age limit is to be given as per Haryana Govt. Instructions)							
4	i) Graduate from a recognised University.							
	ii) One-year Post-Graduate Diploma in Computer Application from a recognized Institute/University/Govt. of Haryana.							
	iii) One-year work experience in Data Entry Operator/Word Processing in Public Sector/University/Company (Public Ltd.)							
	iv) Higher Qualifications.							
6	Eligible		Not Eligible due to :					
	Not Eligible							
7	Socio-economic criteria & Experience	Applicable/ Not applicable	Date of Issuing	Issuing Authority	Document Serial No.	Marks (Max.)	Marks Awarded	
7a)	No person from among the applicant's father, mother, spouse, Sisters. Brothers and sons is, was or has been regular employee in any Department/ Board/ Corporation/ Company/ Statutory Body/ Commission/Authority of Government of Haryana or any other State Government or Government of India. (Affidavit Self attested by Candidate)					(5)		
7b)	Orphan/Widow: (i) If the applicant is a Widow; or (ii) If the applicant is the first or the second child and his father had died before attaining the age of 42 years; or (iii) If the applicant is the first or the second child and his father had died before the applicant had attaining the age of 15 years. (Certificate issued by Tehsildar)					(5)		
7c)	If the applicant belongs to such a denotified tribe (Vimukt Jatis and Tapriwas Jatis) or Nomadic tibe of Haryana which is neither a Scheduled Caste nor a Backward Class. (Certificate issued by Tehsildar)					(5)		

7d)	Experience: One-half (=0.5) mark for each year on part thereof exceeding six months of experience, out of a maximum of 10 years, on the same or higher post in any Department/ Board/ Corporation/ Company/ Statutory Body/ Commission/ Authority of Government of Haryana. No marks will be awarded for any period less than six months. (Certificate issued by the concerned authority)					(5)	
8	Total Marks i.e. 7(a +b+ c + d) out of Maximum 10 Marks:					10	
9	Mark obtained in written/screening test held on 27.01.2019 out of 90 Marks :					90	
Grand Total i.e. 8+9 (Maximum 100 Marks) :						100	

Declaration only by the Candidate:

I hereby declare that all statement made in the above format regarding educational qualification and experience etc. to which I have submitted the above documents/certificates are true, correct and complete to the best of my knowledge, belief, record and nothing has been concealed therein. In the event of any information being found/ detected false, incorrect, incomplete and ineligible before or after the interview/selection/appointment then my candidature may be cancelled and any legal action as per law can be initiated/taken against me.

Total documents/certificates attached : (Pages: 01 to ____)

(Signature of Candidate with Date)

(FOR OFFICE USE ONLY)

The candidate`s obtained total score out of 100 are:

Obtained score checked & verified by the Candidate: Signature of Candidate _____

Recommendation of the Committee - Eligible/Not Eligible:

Signature of Committee Members:

Committee Member

Committee Member

Committee Member

Committee Member

Chairman of Committee